



## ESSENTIAL SKILLS ICT – ENTRY LEVEL 1 PRACTICE PAPER

Time: 45 minutes Total Marks: 30

### SECTION A – USING ICT (10 MARKS)

**1. Circle the device you can use to type a letter:**



(1 mark)

**2. Tick the item that is a computer mouse:**

Keyboard     Mouse     Monitor (1 mark)

**3. Write one thing you can do on a computer:**

(1 mark)

**4. Tick the correct answer:**

A password should be:  Shared with friends  Kept private (1 mark)

**5. Which button do you press to turn a computer on?**

Power button     Space bar (1 mark)

**6. Write one place you might use a computer:**

(1 mark)

**7. Circle the correct word:**

To start a computer you **(turn on / eat)** it. (1 mark)


**8. Tick the device used to take photos:**

Camera     Speaker     Mouse (1 mark)

**9. Write one thing you should NOT share online:**

(1 mark)

**10. Circle the device used to print work:**

         (1 mark)

**SECTION B – FINDING INFORMATION (10 MARKS)**

**11. Tick the place where you can find information online:**

Internet     Toaster (1 mark)

**12. Write one thing you can search for online:**

(1 mark)

**13. Circle the word that means “look for”:**

search    sleep    draw (1 mark)

**14. Tick the correct answer:**

A website is a place you can find:  Games     Information     Both (1 mark)

**15. Write one example of a website:**

(1 mark)

**16. Circle the correct word:**

You use the **(mouse / spoon)** to click on things. (1 mark)

**17. Tick the correct answer:**

A search bar helps you:  Find things     Cook food (1 mark)

**18. Write one thing you can watch online:**

(1 mark)

**19. Circle the device used to connect to the internet:**

   (1 mark)

**20. Tick the safe action online:**

Click unknown links     Ask an adult for help (1 mark)

**SECTION C – COMMUNICATING INFORMATION (10 MARKS)**

**21. Tick the app used to send messages:**

Email     Calculator (1 mark)

**22. Write your first name:**

(1 mark)

**23. Write a simple sentence you could send in an email:**

Example: *Hello, how are you?* (2 marks)

**24. Circle the correct word:**

To send a message you press **(send / sleep)**. (1 mark)

**25. Tick the correct answer:**

A photo is a type of:  File     Sandwich (1 mark)

**26. Write one thing you can attach to an email:**

(1 mark)

**27. Circle the correct option:**

You use a **keyboard** to: type    cook    paint (1 mark)

**28. Tick the correct answer:**

A document is something you can:  Read     Eat (1 mark)

**29. Write one example of a document:**

(1 mark)

**30. Circle the correct word:**

A computer (**saves / sleeps**) your work. (1 mark)